

**PROCEEDINGS OF IQAC MEETINGS 2019
AND ACTION TAKEN REPORT**


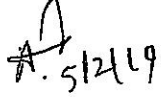
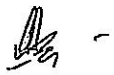



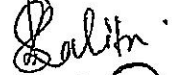




IQAC Meeting Date-05/02/2019

A general meeting of the IQAC was held on 05/02/2019 at 4-00 p.m. in the Teachers' Common Room under the president ship of Principal I/C cum Chairperson, IQAC.

Agenda:


1. Discussion on deputation of teachers by Govt. for NRC and chalking out plans for management of classes.
2. Discussion on temporarily shifting the responsibility of taking classes and other work load to other teachers of the departments in which teacher(s) have been sent to NRC duty on deputation.
3. Discussion on preparation of teaching plan for Even Semester.
4. Misc.

Members present:

1. Dr. Abdul Hamid Ahmed (Principal cum Chairperson) 
2. Mr. Ibrahim Hussain Sheikh (Coordinator) 
3. Mr. Abdus Sobir Hazorika 
4. Mr. Shyamal Dev 
5. Gita Roy 
6. Mr. Rajat Sarma 
7. Mr. Shashadhar Kalita 
8. Mr. Sheikh Abdullah Ahmed 
9. Mr. Sailendra Kishore Ray 
10. S.D.H.M.O, Halakura (A)
11. Circle Officer, Agomani Circle (A)
12. Member from Alumni 
13. Member from Non-teaching staff 
14. Bimal Kanti Deb (A)

Proceedings of the meeting of the IQAC of Halakura College Halakura dated 05/02/2019

RESOLUTIONS	ACTION TAKEN
Resolution 1 : It is unanimously resolved that the teachers receiving Govt. deputation letter for preparation of NRC in the state of Assam for a temporary period be released from their usual duties for the greater interest of the nation and the authorities be requested to chalk out intelligent plans to cope with classes of specific department that would suffer from shortage of teachers without those teachers.	Implemented
Resolution 2 : It is unanimously resolved that the classs and work-load of the teachers of specific departments who have been deputed on NRC duty be managed for the time being by allotting extra classes and work-load to teachers of departments concerned, that is, by teachers who are free from such duties.	Implemented
Resolution 3 : It is unanimously resolved that the teaching plans for even semester be prepared and submitted by submitted in no time by each department.	Implemented


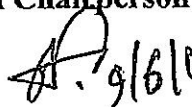






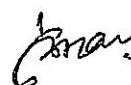



PRINCIPAL
HALAKURA COLLEGE
HALAKURA DIST. DIBRUGARH

A general meeting of the IQAC was held on 09/06/2019 (Sunday) at 11-00 a.m. in the Teachers' Common Room under the presidentship of Principal I/C cum Chairperson, IQAC.

Agenda:

1. Discussion on admission process of 1st Semester of B.A.
2. Discussion on newly introduced CBCS syllabus and the need for training etc. for an understanding of the syllabus.
3. Discussion on preparation of a new Routine of Classes for Odd Semester.
4. Discussion on preparation of teaching plan for Odd Semester Classes.
5. Misc.

Members present:

1. Dr. Abdul Hamid Ahmed (Principal cum Chairperson) 
2. Mr. Ibrahim Hussain Sheikh (Coordinator) 
3. Mr. Abdus Sobir Hazorika 
4. Mr. Shyamal Dev 
5. Gita Roy 
6. Mr. Rajat Sarma 
7. Mr. Shashadhar Kalita 
8. Mr. Sheikh Abdullah Ahmed 
9. Mr. Sailendra Kishore Ray 
10. S.D.H.M.O, Halakura (A)
11. Circle Officer, Agomani Circle (A)
12. Member from Alumni 
13. Member from Non-teaching staff 
14. Bimal Kanti Deb (A)

Proceedings of the meeting of the IQAC of Halakura College, dated 09/06/2019

RESOLUTIONS	ACTION TAKEN
Resolution 1 : It is unanimously resolved that the admission process for 1 st Semester Students be begun as per academic calendar of the college and the university and the Admission Committee be intimated to take note of this.	Implemented
Resolution 2 : It is unanimously resolved that all HODs and teachers of the departments concerned be notified to study the newly intriduced CBCS syllabus in UG level for the greater intersest of the students and teaching fraternity of the college and for this the teachers may be sent to nearby senior colleges.	Implemented
Resolution 3 : It is unanimously resolved that a new Routine of Classes be prepared and notified keeping in mind the demands of the CBCS syllabus.	Implemented
Resolution 4 : It is unanimously resolved that teaching plans be prepared and submitted to the IQAC as early as possible.	Implemented



PRINCIPAL
HALAKURA COLLEGE
HALAKURA, DIST. DHUBRI

A general meeting of the IQAC was held on 04/08/2019 (Sunday) at 10-00 a.m. in the Teachers' Common Room under the presidentship of Principal I/C cum Chairperson, IQAC.

Agenda:

1. Discussion on organising a college level workshop on CBCS Syllabus for teachers and students.
2. Discussion on purchasing books, reference books for the library at par with CBCS Syllabus for the greater interest of the students.
3. Misc

Members present:

1. Dr. Abdul Hamid Ahmed (Principal cum Chairperson)

2. Mr. Ibrahim Hussain Sheikh (Coordinator)

3. Mr. Abdus Sobir Hazorika

4. Mr. Shyamal Dev

5. Gita Roy

6. Mr. Rajat Sarma

7. Mr. Shashadhar Kalita

8. Mr. Sheikh Abdullah Ahmed

9. Mr. Sailendra Kishore Ray

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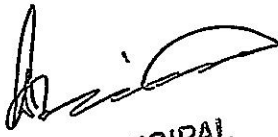
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Proceedings of the meeting of the IQAC of Halakura College dated 04/08/2019

RESOLUTIONS	ACTION TAKEN
Resolution 1 : It is unanimously resolved that a college level Workshop be organised as early as possible to keep the teachers and students abreast of the CBCS syllabus.	Implemented
Resolution 2 : It is unanimously resolved that the college authorities be requested to make immediate purchases of textbooks, reference books based on and in connection with the new CBCS Syllabus so that the students and teachers do not suffer from want of study materials.	Implemented


PRINCIPAL
HALAKURA COLLEGE
HALAKURA, DIST. DHUBRI

A general meeting of the IQAC was held on 27/10/2019 (Sunday) at 10-00 a.m. in the Teachers' Common Room under the presidentship of Principal I/C cum Chairperson, IQAC.

Agenda:

1. Discussion on coverage of syllabus in time for Odd Semester.
2. Discussion on making purchasing books for Second Semester of the CBCS Syllabus.
3. Misc.

Members present:

1. Dr. Abdul Hamid Ahmed (Principal cum Chairperson)

2. Mr. Ibrahim Hussain Sheikh (Coordinator)

3. Mr. Abdus Sobir Hazorika

4. Mr. Shyamal Dev

5. Gita Roy

6. Mr. Rajat Sarma

7. Mr. Shashadhar Kalita

8. Mr. Sheikh Abdullah Ahmed

9. Mr. Sailendra Kishore Ray

10. S.D.H.M.O, Halakura

11. Circle Officer, Agomani Circle

12. Member from Alumni

13. Member from Non-teaching staff

14. Bimal Kanti Deb


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Proceedings of the meeting of the IQAC of Halakura College dated 27/10/2019

RESOLUTIONS	ACTION TAKEN
Resolution 1 : It is unanimously resolved that the Odd Semester syllabus of each subject taught in the college be covered in time so that the students may be sufficiently ready to appear at the final Semester-end Examinations.	Implemented
Resolution 2 : It is unanimously resolved that the principal of the college and other authorities be requested to make immediate purchases of textbooks, reference books in connection with the Second Semester of the CBCS Syllabus to meet the requirements of the Second Semester students.	Implemented


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HALAKURA, DIST. DHUBRI